Account Access for District Administrators

From the home page navigation menu, select "District", then "Set Password".



Step 1: Verify District and Email

- Enter your District IRN and District email address
- Click Submit

- Ohio Department of Higher Education Home District Grow Your Own Teacher Scholarship Please Login Set/Reset Password Cance
- Enter the 6-digit verification code sent to your email
- Click Verify



Step 2: Set District Account Password

- Enter a password that meets the required format
 - * Six or more characters in length (ex. 000000)
 - * At least one alphabetic character (ex. abcd)
 - * At least one numeric character (ex. 1234)
 - * At least one special character (ex. !@#\$)
- Click "Set Password"

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Account Access for District Administrators

Step 3: Confirmation

- Confirmation screen will appear
- Click "Login" to access the Administrator Dashboard



Optional: Password Reset

Click "Set/Reset Password" on the District Login screen to change your password. This will re-start the access setup process for your account.



